

International Program on Urban Governance at National Taipei
University
Review Regulations for Foreign Graduate Student Scholarship and
Assistantship Applications

Approved at the first meeting of the IPUG in the 2011 academic year

Article 7 amended and approved at the third meeting of the IPUG

Articles 2, 3, 4, 8, and 9 amended and approved at the first meeting of the IPUG in the 2012 academic year

Article 7 added and approved at the third meeting of the IPUG for the 2014 Academic Year

Article 7 amended and approved at the fifth meeting of the IPUG for the 2014 Academic Year

Article 3 amended and approved at the fourth meeting of the IPUG for the 2017 Academic Year

Article 3 amended and approved at the first meeting of the IPUG for the 2018 Academic Year

Article 1 To encourage foreign students to study at the International Program on Urban Governance (hereafter referred to as the IPUG) at National Taipei University (NTPU), the IPUG stipulated the “IPUG at NTPU Review Regulations for Foreign Graduate Student Scholarship and Assistantship Applications” (hereafter referred to as the Regulations) based on Article 7 of the “NTPU Implementation Methods for Graduate Student Scholarship and Assistantship Applications.”

Article 2 The funding sources of scholarships and assistantships for foreign graduate students regulated in accordance with the Regulations are special subsidies from the school endowment fund and allocations and fundraising monies collected by the IPUG from within or outside NTPU.

Article 3 The scholarship and assistantship application qualifications and regulations for each academic year are listed below:

3.1 Scholarships:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for scholarships. However, foreign part-time students, students in the in-service education program, and those who have domestic or international scholarships are ineligible for this scholarship. Newly registered students should file an application before enrollment.
- (2) Types of scholarships:
 1. Full scholarships: Reduction or exemption from tuition (including miscellaneous fees, credits fees (up to 20 credits fees per academic semester) and housing fees) and a semester-based living expenses subsidy for the subsidized period.

2. Partial scholarships: Exemption or partial reduction of tuition or other awards at certain fixed amounts during the subsidized period.
- (3) Scholarship approval period: Funding is assessed and approved for one academic year at a time.
- (4) Scholarship distribution methods: Tuition required for each semester is allocated through the special fund designated by the Regulations. Subsidies for living expenses each semester and other fixed-amount subsidies are awarded and distributed per month. Subsidized months are March to June for the first semester, and September to December for the second semester. If the subsidized student is suspended or withdraws from the program, the subsidies are distributed until the month that the suspension or withdrawal comes into effect.

3.2 Assistantships:

- (1) Qualifications: Full-time foreign graduate students who have registered at the IPUG are eligible for this assistantship. However, foreign part-time students **and** students of the in-service education program are ineligible for this assistantship. Newly registered students should file an application before enrollment.
- (2) Types of assistantships:
 1. Master's program assistantships: Distribution is based on scholarship and assistantship allocation funds of the IPUG.
 2. Assistantships for student part-time work: Distribution is based on the funding sources regulated in Article 2 of the Regulations.
- (3) Students who receive these assistantship subsidies should help manage commonly assigned tasks at the IPUG and assist in related teaching, research, or administrative work.
- (4) The amount and period for assistantship subsidies is dependent on the allocation funds of the IPUG received from within and outside the school. The subsidy is awarded based on actual working months.

3.3 Quotas and amounts of scholarships and assistantships awarded each semester are determined after discussion at the IPUG meeting.

Article 4 Scholarship and assistantship application methods regulated through the Regulations are listed below:

- 4.1 Scholarships: Students must complete the “Foreign Graduate Student Scholarship Application Form” within two weeks after the first semester of each academic year begins and submit the application with all related identifications and documents to the IPUG.
- 4.2 Assistantships: Students must complete the “Foreign Graduate Student Assistantship Application Form” within two weeks after each semester begins and submit the application with all related identifications and documents to the IPUG.
- 4.3 Newly registered students may submit an application for these scholarships and assistantships by providing the application form and related identifications and documents to the IPUG before enrollment during the admission application procedure.

Article 5 The IPUG awards scholarships and assistantships to a maximum of 15 students each academic year. However, the quotas are allocated based on the school budget and are reviewed by the NTPU scholarships and assistantships committee.

Article 6 Foreign graduate student scholarship and assistantship applications for the IPUG are reviewed at the IPUG meeting. The review results are delivered to the NTPU scholarships and assistantships committee for approval and reference. The academic performance of the recipient during the scholarship or assistantship subsidy period is considered during reapplication and review for their next scholarship or assistantship.

Article 7 A recipient of a partial scholarship, if recommended by his/her advising professor, may apply to convert the scholarship to a full scholarship. The application shall be evaluated according to the merit scholarship budget and approved by the IPUG committee. The full scholarship for the academic program shall be awarded to the recipient in the current semester.

Article 8 If a recipient exhibits undesirable academic performance (i.e., an average semester score below 75) or receives demerits or higher level disciplinary action for violating school rules, the IPUG director may sign an appeal to discontinue the student’s scholarships or assistantships.

Article 9 Foreign graduate students who receive a scholarship or assistantship regulated in accordance to the Regulations may apply for other scholarships or assistantships that are awarded by NTPU in accordance to school scholarship and assistantship review regulations.

Article 10 The Regulations were approved at the IPUG meeting and implemented after being approved by the president of NTPU. All amendments are made following this same procedure.