

# NTPU Regulations Governing Foreign Student Admission

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Article 1 These regulations are formulated according to Regulations Governing Study by Foreign Students in the Republic of China Article 5, National Taipei University (NTPU) Study Regulations Article 4, and other related rules.

Article 2 The term “foreign students” as used in the Regulations shall mean students of foreign nationality, neither overseas Chinese nor ROC nationals, who apply to study in Taiwan in accordance with these Regulations.

Those who have had dual nationality combining ROC nationality and foreign nationality may not apply for admission to schools at the senior secondary school level or higher pursuant to these Regulations for a period of 8 years after the date on which their ROC nationality is revoked by the approval of the Ministry of the Interior.

The date on which the semester begins at the school shall be taken as the date of an application for admission as referred to in the preceding paragraph.

Article 3 Foreign students applying for admission to NTPU shall submit their applications to the Graduate Programs Section (for graduate study) or the Registration Section (for undergraduate study) from February 1 to April 10 of each year, accompanied by the documents listed below. Qualified candidates will be granted acceptance after passing the review of the Foreign Student Applicant Screening Committee.

1. two copies of the completed application form (with 2-inch head shot photo)
2. a photocopy of the graduation certificate from the highest foreign educational institution completed (in Chinese or English translation), and an English translation of the transcript of the student's entire course work at that institution
3. two letters of recommendation
4. a health certificate, including an HIV , Chest X-ray, syphilis test reports, etc.
5. a study plan in Chinese or English
6. financial statement
7. receipt from payment of tuition
8. other required documents

After granting admission, students shall present proof of medical and personal accident insurance or national health insurance at the time of registration. If the student did not have it, the student should pay the insurance fee at the time of registration. NTPU will do the insurance.

The term “foreign educational institution” as used in Item 2 includes overseas Taipei schools and schools for overseas Chinese. The term “graduation certificate” as used in the same subparagraph shall, with the exception of overseas Taipei schools and schools for overseas Chinese, conform to the Ministry of Education (MOE) guidelines governing authentication of overseas academic degrees.

- Article 4 Students who possess both overseas Chinese status and foreign student status are limited to choosing only one status according to NTPU Governing Foreign Student Application Admission or Regulations for Studying in Taiwan and Assistance for Overseas Chinese Students. Violation of this rule would result in immediate cancellation of the applicant’s admission.
- Article 5 A foreign student who withdraws from a university, college, or junior college after admission may not thereafter apply again for admission under these Regulations. Violation of this regulation would result in immediate cancellation of the applicant’s admission or the deprivation of the applicant’s recognized status as NTPU registered student.
- Article 6 Screening of foreign student applicants:
1. first review: carried out by the Office of Academic Affairs to examine foreign student applicants’ initial documents.
  2. second review: carried out by the Department Affair Committee to examine applicants’ background, past grades, academic research, etc.
  3. final review: carried out by NTPU Foreign Student Applicant Screening Committee to review all applicants’ documents.
- Article 7 NTPU Foreign Student Applicant Screening Committee is composed of the Dean of Academic Affairs, the Deans of each college, and the Chairs of the departments being applied to. The chairperson of this committee should be the Dean of Academic Affairs. When and if the Dean of Academic Affairs is absent, the committee will select another member to preside over meetings. The Chief of Registration Section or Graduate Programs Section may observe and report if required.
- Article 8 Foreign student applicants’ screening standards are set by each department. The result of the second review will be sent to the Foreign Student Applicant Screening Committee for the final review.

Article 9 After foreign student applicants' documents have passed the first review and been certified by the Office of Academic Affairs, the documents will be delivered to each department by April 30 for the second review. Those that have approved by each department and been recommended will be sent to the Foreign Student Applicant Screening Committee for the final review. NTPU shall prepare a roster of admitted and registered foreign students and submit it to the MOE for recordation by November 30 each year.

Article 10 The chief of the department or advisor professor deems that graduate students shall reinforce professional basic subjects after entering NTPU, so the graduate students are required to take some four-year college courses.

Article 11 The number of foreign students NTPU recruits and accepts shall not be counted against the school's total admission quota, but the number in any given academic year shall be limited to no more than 10% of the number of ROC citizens admitted that year.

Where the preceding paragraph refers to the number of foreign students recruited, the figure shall not include foreign students not registered as degree-seeking students.

Article 12 When a foreign student admitted to NTPU arrives at the campus after more than one-third of the first semester has passed, that student may not be enrolled that academic year. Graduate students, however, may be allowed to enroll the second semester with the approval of the dean of their department or graduate school.

Article 13 Upon the condition that it will not interfere with the normal educational activities, NTPU may sign agreements for academic cooperation with foreign schools and recruit and accept foreign students as exchange students, and their admission standards for foreign students may be applied with respect to acceptance of foreign students as non-degree-seeking students.

NTPU may issue credit certificates for foreign students who apply as non-degree students pursuant to the preceding paragraph, provided that such students duly complete the courses selected with passing grades.

The foreign students referred to in paragraph 1 above may not apply for resident visas on the basis of their status as non-degree-seeking students.

Article 14 (Deleted)

Article 15 The credits taken in prior college or university can be transferred after the applicant's request is approved by the department of intended major according to the NTPU Credit-Transfer Regulations.

Article 16 Foreign students should be responsible for all the education and living

expenses unless they have financial support from the regulations of two-sided exchange plan. But they can apply for the scholarships offered by the MOE or NTPU according to the relevant regulations.

Article 17 If, after successfully completing their studies, foreign students plan on continuing with further studies, their application process will be in the same manner as native students' application procedure.

Foreign students who graduate from a school for foreign residents located in the ROC, or from a bilingual division (program) affiliated with a senior high school in the ROC, may use the graduation certificate received from such a school in applying for admission to NTPU, and shall not be subject to the restrictions set forth in Article 3 Items 1 and 2.

Article 18 Foreign students' academic performance, life guidance and assistance shall be in charged by Office of Students' Affairs and appropriate offices. Activities for foreign students will be provided every academic year.

Referring to the previous article, guidance and budget will be provided according the regulations set forth by the MOE.

Article 19 Students shall follow the NTPU Regulations if encountering any issue not covered by the above regulations.

Article 20 The regulations herein should take effect upon the ratification by the University Affairs Committee, recordation of MOE; likewise for amendments.